# **MEMBERSHIP POLICY**

Welcome to the MAIA, this document is to acquaint all of our new members with what we do.

Firstly all Memberships are provisional for the first 12 months, this gives you time to learn what we do and to adopt the few membership conditions that we include in this Policy document, particularly our insurance and accreditation requirements.

# **MAIA Policies**

Our policies can be found on our website these include but are not limited to our policies on 'Risk Management' and 'Member Protection'.

### **Code of Practice:**

All MAIA members and instructors/coaches within a members organisation are bound by the MAIA Code of Practice for Martial Arts Centre and Instructors. This is an Industry Standard document.

# **Accreditation:**

All MAIA member instructors/coaches need to be 'accredited'

**An Accredited Instructor** means an individual who is:

- an accredited instructor/coach with the National Coaching Accreditation Scheme (NCAS) administered by the Australian Coaching Council or
- 2. an accredited instructor/coach with the National Martial Arts Instructor Accreditation Scheme (NMAS) administered by the Martial Arts Industry Association or
- 3. an accredited instructor/coach with the Accreditation Scheme particular to any National Sporting Organisation (NSO) recognised by the Australian Sports Commission (Sport Australia)

these are the only forms of 'recognised' accreditation. If you are NCAS and/or Sport Australia NSO accredited your accreditation credentials will be recognized and updated credentials issued at no charge.

Information on accreditation can be found here:

https://maia.com.au/instructor-accreditation/ and here:

https://maia.com.au/government-accreditation/

### Insurance

Insurance is something that is increasingly important and complex, you need to be fully conversant with our 'Membership Conditions of Insurance Policy' that can be found here: <a href="https://maia.com.au/wp-content/uploads/MAIA-Insurance-and-Membership-Policy.pdf">https://maia.com.au/wp-content/uploads/MAIA-Insurance-and-Membership-Policy.pdf</a>

Put simply to be an MAIA member organization the organization must be insured via the 'MAIA members insurance policy'. Most new members have existing insurance so the changeover can be achieved in one of two ways:

- 1. Your existing insurance is cancelled (your insurer must refund you the unused portion of your policy) and the new MAIA policy is undertaken or
- 2. Your existing policy remains in place until its expiration date and you undertake the MAIA policy to be effective from the date of your existing insurance expiration date.

### **Waivers**

As part of our Risk Management assistance to members we provide a legally formatted Waiver/Membership application template. It is a condition of membership that this waiver be used in your club/organisation. Out experience has been that many instructors create their own waiver or download a waiver from American websites, either way you are unlikely to be adequately protected. Protecting our members is a high priority. So any students participating in classes conducted by MAIA members must complete 'the approved waiver form' before commencing their first class. The waiver template can be found here:

https://maia.com.au/wp-content/uploads/Waiver Template 2.pdf

#### **Professional Assistance**

We are a not for profit organisation staffed by volunteers. We are not an organisation that will bombard you with emails and newsletters that are often trying to sell you something. If there is something you need to know, for example a legislative change that affects our industry then we will of course advise.

If you need help with advice on insurance, risk management, marketing or indeed anything that you feel is needed to help your school/club/organisation then contact us and we will deal you're your enquiry promptly and expertly.

We believe the MAIA's members are our greatest resource and the combined experience and knowledge of over three thousand accredited instructors Australia wide means that our capacity to adapt and evolve and provide solutions to our members challenges is our organisation's greatest strength.

#### **Some contacts:**

Insurance: insurance@maia.com.au

General membership and related matters: admin@maia.com.an Contact the

President: <u>president@maia.com.au</u> Office number for calls or text enquiries:

0426 900 587